

**CITY of PALMS Charter High School, Inc. dba NORTHERN PALMS Charter High School**

2830 Winkler Ave #205, Fort Myers, FL 33916

**Meeting Held at: The Veranda Restaurant – 2122 2<sup>nd</sup> St, Fort Myers 33901**

**April 27, 2022, 6:30pm**

**Board Meeting Minutes**

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**1. Call to Order: 6:37pm**

Present: Inke Schirmmacher, President  
Barry Goldberg (BG), Vice President  
Avis Daniell (AD), Treasurer

**2. Audience / Public Comment: NONE**

**3. Approval of Agenda:**

Motion made BG/seconded AD to approve the agenda as presented.

Ayes: 2 Abstain: None Opposed: None

**NEW BUSINESS**

**4. Approval/Acceptance of Minutes –**

Motion made AD/seconded BG to approve the following sets of minutes:

- CPOCHS 08/26/2021, 11/22/2021, 12/02/2021
- PACHS 08/26/2021, 11/22/2021, 12/02/2021
- NPOCHS 08/26/2021, 11/22/2021, 12/02/2021, 12/29/2021

Ayes: 2 Abstain: None Opposed: None

**5. Acceptance of Annual Report –**

Motion made BG/seconded AD to accept the Annual Report submitted to the State of Florida via *Sunbiz.org* on March 23, 2022

Ayes: 2 Abstain: None Opposed: None

**6. Acceptance of Principal Reports –**

Motion made BG/seconded AD to accept the Principal Reports as presented.

Ayes: 2 Abstain: None Opposed: None

**7. Approval of Contribution –**

Motion made AD/seconded BG to authorize a contribution of \$800 to the Southwest Florida Boy Scout Council Annual Talent Show.

Ayes: 2 Abstain: None Opposed: None

**8. Approval of Management Agreement “Clarification Amendment” -**

Motion made BG/seconded AD to approve the “Clarification Amendment” to all schools’ management agreements regarding supervision and evaluation of Principals – Specifically, the Management Company has NO supervisory responsibilities toward the Principals. Principals and Management Company act independently of one another and each are directly responsible to the Board of Directors.

Ayes: 2 Abstain: None Opposed: None

**NEW BUSINESS (continued)**

**9. Approval of Spanish/Bi-Lingual skills incentive pay –**

Motion made AD/seconded BG to provide incentive pay of an additional \$1,000 (\$100 per month x 10 months) for staff to complete the “*Rosetta Stone – SPANISH*” course.

Ayes: 2          Abstain: None          Opposed: None

**10. Authorization of Hiring Incentives –**

Motion made BG/seconded AD to authorize, until further notice, an incentive payment of \$3,000 for up to 10 years’ experience and a payment of \$5,000 for over 10 years’ experience for the hiring of certified staff.

Ayes: 2          Abstain: None          Opposed: None

**11. CPCHS Lease Renewal –**

Motion made AD/seconded BG to approve the lease renewal between City of Palms CHS, Inc. *dba* City of Palms CHS for an additional 3 years with two 1–year options.

Ayes: 2          Abstain: None          Opposed: None

**12. Calendar FY23 –**

Motion made BG/seconded AD to approve the FY23 Instructional Calendar. As in previous years, the schools will follow the same calendar as that of the Lee County School District except that where the District students have a half-day, our students will attend for a full day.

Ayes: 2          Abstain: None          Opposed: None

**ADJOURNMENT – 6:45pm**

**Northern Palms Charter High School**

13251 N Cleveland Avenue, North Fort Myers, FL 33903

**Held at: The Veranda Restaurant**

2122 Second Street, Fort Myers, FL 33901

**Board Meeting Minutes**

**June 13, 2022, 6:30pm**

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**1. Call to Order: 6:56 pm**

Present: Inke Schirmmacher, President (IS)  
Avis Daniell, Treasurer (AD)  
Barry Goldberg, Director (BG)

**2. Audience Comments: NONE**

**3. Approval of Agenda:**

Motion made AD/seconded BG to approve the agenda as presented.

Ayes: 2 Abstain: None Opposed: None

**4. OLD BUSINESS - NONE**

**5. NEW BUSINESS**

**a. Principal Report –**

Motion made BG/seconded AD to accept the Principal Report as presented.

Ayes: 2 Abstain: None Opposed: None

**b. “Out-of-Field” Notification –**

Motion made AD/seconded BG to accept the FY23 Semester 1 “Out-of-Field” notification newsletter as presented.

Ayes: 2 Abstain: None Opposed: None

**c. Bonus Recommendations –**

Motion made AD/seconded BG to approve the recommended staff bonuses for work well done during FY22 as presented.

Ayes: 2 Abstain: None Opposed: None

**d. FY22 Final Teacher Salary Increase Allocation –**

The Florida Department of Education has accepted that all employees of City of Palms Charter High School, Inc. – including employees working at City of Palms Charter High School, Palm Acres Charter High School and Northern Palms Charter High School – are operating as a system that is allowed to combine the allocations from all three schools and allocate the total “growth portion” among certified and other instructional staff at all schools. The total growth allocation for all three schools is \$7,230.

Motion made BG/seconded AD to approve the allocation plan of growth funds as a permanent increase to base salaries for certified and other instructional staff employed by City of Palms Charter High School, Inc. as presented.

Ayes: 2 Abstain: None Opposed: None

**5. NEW BUSINESS (continued)****c. FY23 Staff Salary Authorizations –**

Motion made AD/seconded BG to approve the FY24 Proposed Staff Base Salaries and Stipends as presented.

Ayes: 2                      Abstain: None                      Opposed: None

**d. Administrator Salary Scale Revision –**

Motion made BG/seconded AD to approve the revised administrator salary plan for Principals employed by City of Palms Charter High School, Inc. as presented.

Ayes: 2                      Abstain: None                      Opposed: None

**6. OTHER BUSINESS****a. Next Board Meeting –**

Motion made BG/seconded AD to hold the next Board Meeting to be held Friday, August 26, 2023. Date subject to change based upon Board Members' travel schedules.

Ayes: 2                      Abstain: None                      Opposed: None

**7. ADJOURNMENT – Motion made AD/seconded BG to adjourn the meeting at 8:30pm.**

Ayes: 2                      Abstain: None                      Opposed: None



**CITY of PALMS Charter High School, Inc. dba NORTHERN PALMS Charter High School**

2830 Winkler Ave #205, Fort Myers, FL 33916

**August 26, 2022, 6:30pm**

**Meeting Held at: The Veranda Restaurant – 2122 2<sup>nd</sup> Street, Fort Myers 33901**

**Board Meeting Minutes**

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Call to Order: 6:35pm

Present: Inke Schirmmacher, President  
Barry Goldberg, Vice-President (BG)  
Avis Daniell, Treasurer (AD)

Comments from Audience: NONE

**1. Approval of Agenda:**

Motion made BG/seconded AD to approve the agenda as presented.

Ayes: 2 Abstain: None Opposed: None

**NEW BUSINESS**

**2. Principal Reports –**

Motion made AD/seconded BG to accept the Principal Reports as presented.

Ayes: 2 Abstain: None Opposed: None

**3. Financial Reports –**

Motion made BG/seconded AD to accept the financial statements as of and for the year ended June 30, 2022 as presented.

Ayes: 2 Abstain: None Opposed: None

**4. Election of Officers –**

Motion made AD/seconded BG to elect Inke Schirmmacher as President, Barry Goldberg as Vice-President and Avis Daniel as Treasurer.

Ayes: 2 Abstain: None Opposed: None

**5. FY23 SRO Contract –**

Motion made AD/seconded BG to approve and sign the FY23 Contract with the Lee County Sheriff's Office to provide SRO's for all three campuses.

Ayes: 2 Abstain: None Opposed: None

**6. FSSAT Approval –**

Motion made BG/seconded AD to approve the FSSAT submissions to FLDOE and to the School District of Lee County.

Ayes: 2 Abstain: None Opposed: None

**7. Allyssa's Law – Change in Vendors –**

Motion made BG/seconded AD to accept and authorize the change in VENDORS and related systems at the insistence of the Lee County Sheriff's Department and the School District of Lee County at no additional cost to City of Palms CHS, Inc.

Ayes: 2 Abstain: None Opposed: None

**8. CPCHS – School Improvement Rating Appeal –**

Motion made AD/seconded BG to accept the decision of the FLDOE which responded to the appeal by granting the school a rating of MAINTAINING for FY22 rather than rating the school as INCOMPLETE.

Ayes: 2 Abstain: None Opposed: None

**NEW BUSINESS (continued)**

**9. Capital Outlay –**

Motion made BG/seconded AD to accept and approve the FY23 applications for Capital Outlay Funds.

Ayes: 2            Abstain: None            Opposed: None

**10. Hardening Grants –**

Motion made BG/seconded AD to accept and approve moving Hardening Grant funds forward to future fiscal year projects.

Ayes: 2            Abstain: None            Opposed: None

**11. Mental Health Assistance Allocation Plans –**

Motion made AD/seconded BG to accept and approve the FY23 Mental Health Assistance Allocation Plan utilizing the SPARK Teen SEO Mentoring Program.

Ayes: 2            Abstain: None            Opposed: None

**12. Contributions –**

Motion made BG/seconded AD to approve the transfer of funds in the form of a contribution from Palm Acres Charter High School to Northern Palms Charter High School and to City of Palms Charter High School at the end of FY22.

Ayes: 2            Abstain: None            Opposed: None

**13. Accreditation –**

Motion made AD/seconded BG to approve moving forward with accreditation of CPCHS, Inc. as a SYSTEM rather than seeking accreditation for each school individually.

Ayes: 2            Abstain: None            Opposed: None

**14. FL Charter School Conference –**

Motion made BG/seconded AD to approve registration and travel for all Board Members, Principals and Management Company personnel to attend the FL Charter School Conference in Orlando in October 2022.

Ayes: 2            Abstain: None            Opposed: None

**15. FY23 Out-of-Field Teachers –**

Motion made AD/seconded BG to approve “Out of Field” Teachers for FY23 Fall Semester as presented.

Ayes: 2            Abstain: None            Opposed: None

**OTHER BUSINESS**

**16. Board Meeting Calendar –**

Motion made BG/seconded AD to approve the following dates for future Board Meetings: Wednesday, October 26, 2022; Wednesday, December 7, 2022; Wednesday, February 15, 2023; Wednesday, April 26, 2023.

Ayes: 2            Abstain: None            Opposed: None

**ADJOURNMENT – 8:45pm**

**Meeting Held at: The Edison Restaurant – 3583 McGregor Blvd, Fort Myers 33901**

**December 7, 2022, 6:30pm**

**Board Meeting Minutes**

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Call to Order: 6:35pm

Present: Inke Schirmmacher, President  
Avis Daniell, Treasurer  
Barry Goldberg, Director  
Sarah White, Principal – CPCHS/PACHS Alexandra Rohner, Acting Principal – NPCHS  
Amy Rohner, CPA’s (Mgt Co) Rick Rohner, CPA’s (Mgt Co)

Comments from Audience: NONE

**1. Approval of Agenda:**

Motion made BG/seconded AD to approve the agenda as presented.

Ayes: 2 Abstain: None Opposed: None

**NEW BUSINESS**

**2. STAFF HOLIDAY BONUS –**

Motion made AD/seconded BG to provide all staff with a net \$100 bonus during December 2022.

Ayes: 2 Abstain: None Opposed: None

**3. RECOGNITION of Dr. Donna Schroll –**

Motion made BG/seconded AD to acknowledge and to thank Dr. Schroll for 9 years of dedicated service to the Charter Schools of Lee County.

Ayes: 2 Abstain: None Opposed: None

**ADJOURNMENT – 6:45pm**





**City of Palms Charter High School, Inc. dba Northern Palms Charter High School**

2830 Winkler Ave #205, Fort Myers, FL 33916

**The Veranda Restaurant**

2122 Second Street, Fort Myers, FL 33901

**Board Meeting Minutes**

**March 1, 2023, 6:30pm**

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**1. Call to Order: 6:56 pm**

Present: Inke Schirrmacher, President (IS)  
Avis Daniell, Treasurer (AD)  
Barry Goldberg, Director (BG)

**2. Audience Comments: NONE**

**3. Approval of Agenda:**

Motion made AD/seconded BG to approve the agenda as presented.

Ayes: 2 Abstain: None Opposed: None

**4. OLD BUSINESS**

**a. Alyssa's Law Compliance –**

Motion made BG/seconded AD to accept the report regarding compliance with Alyssa's Law. Installation of the new system has been completed. The change in VENDORS and related systems was made at the insistence of the Lee County Sheriff's Department and the School District of Lee County at no additional cost to City of Palms CHS, Inc.

**b. Principal Search –**

Motion made AD/seconded BG to accept the report regarding the search for principal at Northern Palms CHS. Local advertisements have not resulted in any applicants to date. Advertisements will be placed reaching all of Florida, as well as the rest of the nation.

**5. NEW BUSINESS**

**a. Principal Report –**

Motion made BG/seconded AD to accept the Principal Report as presented.

Ayes: 2 Abstain: None Opposed: None

**b. "Out-of-Field" Notification –**

Motion made AD/seconded BG to accept the Semester 2 "Out-of-Field" notification newsletter as presented.

Ayes: 2 Abstain: None Opposed: None

**c. Financial Report –**

Motion made AD/seconded BG to accept the financial statements as of and for the seven months ended January 31, 2023 as presented.

Ayes: 2 Abstain: None Opposed: None

**d. FY23 Revised Budget –**

Motion made AD/seconded BG to approve the FY23 Revised Budget as presented.

Ayes: 2 Abstain: None Opposed: None

**5. NEW BUSINESS (continued)****e. FY24 Proposed Budget –**

Motion made AD/seconded BG to approve the FY24 Proposed Budget as presented.

Ayes: 2                      Abstain: None                      Opposed: None

**f. TSIA – Allocation of Teacher Salary Increase Assistance GROWTH FUNDS –**

The Florida Department of Education has accepted that all employees of City of Palms Charter High School, Inc. – including employees working at City of Palms Charter High School, Palm Acres Charter High School and Northern Palms Charter High School – are operating as a system that is allowed to combine the allocations from all three schools and allocate the total “growth portion” among certified and other instructional staff at all schools. The total allocation for all three schools is \$41,002.

Motion made BG/seconded AD to approve the allocation plan of growth funds as a permanent increase to base salaries for certified and other instructional staff employed by City of Palms Charter High School, Inc. as presented.

Ayes: 2                                      Abstain: None                                      Opposed: None

**g. COGNIA – System Accreditation –**

Motion made BG/seconded AD to accept the System Accreditation update report as presented. The process will be completed later this Spring.

Ayes: 2                                      Abstain: None                                      Opposed: None

**h. FY24 Instructional Calendar –**

Motion made BG/seconded AD to approve the FY24 Instructional Calendar as presented. The calendar follows the Lee County School District Calendar except that the District has “early dismissal days” and our schools do not – all student attendance days are full days.

Ayes: 2                                      Abstain: None                                      Opposed: None

**6. OTHER BUSINESS****a. Next Board Meeting –**

Motion made BG/seconded AD to hold the next Board Meeting to be held Wednesday, April 26, 2023. Date subject to change based upon Board Members’ travel schedules.

Ayes: 2                      Abstain: None                      Opposed: None

**7. ADJOURNMENT – Motion made AD/seconded BG to adjourn the meeting at 8:30pm.**

Ayes: 2                      Abstain: None                      Opposed: None

**Northern Palms Charter High School**

2830 Winkler Ave #205, Fort Myers, FL 33916

**Held at: The Veranda Restaurant**

2122 Second Street, Fort Myers, FL 33901

**Board Meeting Minutes**

**June 13, 2023, 6:30pm**

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**1. Call to Order: 6:35 pm**

Present: Inke Schirmmacher, President (IS)  
Avis Daniell, Treasurer (AD)  
Barry Goldberg, Director (BG)

**2. Audience Comments: NONE**

**3. Approval of Agenda:**

Motion made AD/seconded BG to approve the agenda as presented.

Ayes: 2 Abstain: None Opposed: None

**4. OLD BUSINESS - NONE**

**5. NEW BUSINESS**

**a. Principal Report –**

Motion made BG/seconded AD to accept the Principal Report as presented.

Ayes: 2 Abstain: None Opposed: None

**b. “Out-of-Field” Notification –**

Motion made AD/seconded BG to accept the FY24 Semester 1 “Out-of-Field” notification newsletter as presented.

Ayes: 2 Abstain: None Opposed: None

**c. Approval of BOD Meeting Minutes – 03/01/2023 –**

Motion made BG/seconded AD to approve the minutes of the BOD meeting 03/01/2023 as presented.

Ayes: 2 Abstain: None Opposed: None

**d. Acceptance of Financial Statements 04/30/2023 –**

Motion made AD/seconded BG to accept the 04/30/2023 financial statements as presented.

Ayes: 2 Abstain: None Opposed: None

**e. Approval of Revised FY23 Budget –**

Motion made AD/seconded BG to approve the FY23 revised budget as presented.

Ayes: 2 Abstain: None Opposed: None

**f. Approval of Revised FY24 Budget –**

Motion made BG/seconded AD to approve the FY24 revised budget as presented.

Ayes: 2 Abstain: None Opposed: None

**g. Acceptance of Staff Evaluations –**

Motion made BG/seconded AD to accept the FY23 staff evaluations including approval of increases to establish FY24 base salaries as presented.

Ayes: 2 Abstain: None Opposed: None



**5. NEW BUSINESS (continued)****h. Acceptance of Principal Evaluation –**

Motion made BG/seconded AD to accept the FY23 principal evaluation including approval of increases to establish FY24 base salaries as presented.

Ayes: 2                      Abstain: None                      Opposed: None

**i. Approval of FY23 Bonuses –**

Motion made AD/seconded BG to approve the FY23 Proposed Staff Bonuses as presented.

Ayes: 2                      Abstain: None                      Opposed: None

**j. Approval of Continuation of Hiring Incentive –**

Motion made BG/seconded AD to continue offering the hiring incentive for certified staff as \$5,000 and for other staff as \$3,000.

Ayes: 2                      Abstain: None                      Opposed: None

**k. Contributions –**

Motion made AD/seconded BG to approve the contribution of \$100,000 from PACHS to CPOCHS and the contribution of \$50,000 from PACHS to NPCHS as of June 30, 2023.

Ayes: 2                      Abstain: None                      Opposed: None

**6. OTHER BUSINESS****a. Next Board Meeting –**

Motion made BG/seconded AD to hold the next Board Meeting to be held Tuesday, August 22, 2023. Date subject to change based upon Board Members' travel schedules.

Ayes: 2                      Abstain: None                      Opposed: None

**7. ADJOURNMENT – Motion made AD/seconded BG to adjourn the meeting at 8:50pm.**

Ayes: 2                      Abstain: None                      Opposed: None



City of Palms Charter High School, Inc.  
dba  
**Northern Palms Charter High School**  
2830 Winkler Ave #205, Fort Myers, FL 33916

**Held at: The Veranda Restaurant**  
2122 Second Street, Fort Myers, FL 33901

**Board Meeting Minutes**  
**August 22, 2023, 6:30pm**

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**1. Call to Order: 6:35 pm**

Present: Inke Schirmmacher, President (IS)  
Avis Daniell, Treasurer (AD)  
Barry Goldberg, Director (BG)

**2. Audience Comments: NONE**

**3. Approval of Agenda:**

Motion made AD/seconded BG to approve the agenda as presented.  
Ayes: 2 Abstain: None Opposed: None

**4. OLD BUSINESS - NONE**

**5. NEW BUSINESS**

**a. Principal Report –**

Motion made BG/seconded AD to accept the Principal Report as presented.  
Ayes: 2 Abstain: None Opposed: None

**c. Acceptance of Financial Statements 06/30/2023 –**

Motion made AD/seconded BG to accept the 06/30/2023 financial statements as presented.  
Ayes: 2 Abstain: None Opposed: None

**d. Acceptance of Financial Statements 07/31/2023 –**

Motion made AD/seconded BG to accept the 07/31/2023 financial statements as presented.  
Ayes: 2 Abstain: None Opposed: None

**e. Approval of FY24 Capital Outlay Application –**

Motion made AD/seconded BG to approve the FY24 Capital Outlay Application as presented.  
Ayes: 2 Abstain: None Opposed: None

**f. Approval of FY24 SRO Contract –**

Motion made AD/seconded BG to approve the FY24 SRO Contract as presented.  
Ayes: 2 Abstain: None Opposed: None

**g. Approval of FY24 School Improvement Plan –**

Motion made BG/seconded AD to approve the FY24 School Improvement Plan as presented.  
Ayes: 2 Abstain: None Opposed: None

**6. OTHER BUSINESS**

**Next Board Meeting –**

Motion made BG/seconded AD to hold the next Board Meeting to be held Friday, October 20, 2023. Date subject to change based upon Board Members' travel schedules.  
Ayes: 2 Abstain: None Opposed: None

**7. ADJOURNMENT – Motion made AD/seconded BG to adjourn the meeting at 8:50pm.**

Ayes: 2 Abstain: None Opposed: None

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**Meeting Held at: The Caribe Royale – Florida Charter School Conference – Orlando FL**

**October 20, 2023, 1:30pm**

**Board Meeting Minutes**

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Call to Order: 1:30pm

Present: Inke Schirrmacher, President  
Avis Daniell, Treasurer  
Barry Goldberg, Director  
Sarah White, Principal – CPCHS/PACHS Alexandra Rohner, Acting Principal – NPCHS  
Amy Rohner, CPA's (Mgt Co) RJ Rohner, CPA's (Mgt Co)

Comments from Audience: NONE

**1. Approval of Agenda:**

Motion made BG/seconded AD to approve the agenda as presented.

Ayes: 2 Abstain: None Opposed: None

**NEW BUSINESS**

**2. Review and Selection of Candidates to Interview for NPCHS Principal Position –**

Motion made AD/seconded BG to approve sending invitations to interview to six candidates.

Interviews to be scheduled January 11<sup>th</sup>, 18<sup>th</sup>, and 25<sup>th</sup>, 2024.

Ayes: 2 Abstain: None Opposed: None

**ADJOURNMENT – 2:30pm**





**Meeting Held at: The Edison Restaurant – 3583 McGregor Blvd, Fort Myers 33901**

**December 6, 2023, 6:15pm**

**Board Meeting Minutes**

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Call to Order: 6:15pm

Present: Inke Schirrmacher, President  
Avis Daniell, Treasurer  
Barry Goldberg, Director  
Sarah White, Principal – CPCHS/PACHS Alexandra Rohner, Acting Principal – NPCHS  
Amy Rohner, CPA’s (Mgt Co) Rick Rohner, CPA’s (Mgt Co)

Comments from Audience: NONE

**1. Approval of Agenda:**

Motion made BG/seconded AD to approve the agenda as presented.

Ayes: 2 Abstain: None Opposed: None

**NEW BUSINESS**

**2. APPROVAL of Supplemental School Improvement Grant Applications:**

Motion made by AD/seconded by BG to Supplemental School Improvement Grant Application as presented.

**3. STAFF HOLIDAY BONUS –**

Motion made AD/seconded BG to provide all staff with a net \$100 bonus during December 2023.

Ayes: 2 Abstain: None Opposed: None

**ADJOURNMENT – 6:45pm**

